



Club Constitution and By-laws

MEMBERS ARE STRICTLY GOVERNED BY THIS RULES

Preface

The revised Royal Ipoh Club Constitution was passed at the EOGM held on 11th November 2018, further ratified at the AGM held on 28th April 2019 and finally approved by the Registrar of Societies, Perak on 21st May 2019.

The Royal Ipoh Club places on record its sincere appreciation to the Constitution & Law Review Committee, under the Chairmanship of Dato' N Rajasegaran, whose Team worked diligently for more than 1 ½ years, meeting on 33 occasions, to deliberate and draft this revised RIC Constitution.

Our heartfelt thanks to you –

- **Dato' N Rajasegaran DPMP, AMP**
- **Dato' Dr. Anwar Hassan**
- **Mr. M Mathialagan**
- **Mr. A Mariadass**
- **Mr. Ali Akbar Sher Mohamed**

Sincerely,

Dato' Thong Fah Chong DPMP, PMP, AMP, AMN
President

Dated 1st day of June 2019

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CONSTITUTION

KELAB IPOH DIRAJA (THE ROYAL IPOH CLUB)

RULE 1 NAME, ADDRESS, LOGO, FLAG, BADGE & PATRONS

- 1.1 The name of the Club is the “KELAB IPOH DIRAJA” in Bahasa Malaysia and “THE ROYAL IPOH CLUB” in English.
- 1.2 Its registered office and place of business of the Club is Kelab Ipoh DiRaja, Jalan Panglima Bukit Gantang Wahab, 30000 IPOH, Perak Darul Ridzuan, Malaysia. The registered and postal addresses shall not be changed without the prior approval of the Registrar of Societies.
- 1.3 The Club crest shall display the Ipoh tree from which the City is reputed to receive its name and shall be as per attachment
- 1.4 The Club flag shall be three feet by six feet and shall consist of 3 equal stripes of white, yellow and black; the top stripe being white, yellow being middle and the lower stripe being black. The flag shall have its crest on the center of the flag set on a white background of white measuring one and one-half feet by one and one-half feet.
- 1.5 The Club badge shall be made up of its colours which are white, yellow, green and black. Jerseys and all other memorabilia of the Club shall be affixed with the Club badge.
- 1.6 There shall be two Patrons of the Club as follows:
 - a. DYMM Tuanku Sultan Perak; and
 - b. DYTM Tuanku Raja Muda Perak.

RULE 2 INTERPRETATION

- 2.1 In these Rules, unless the word is inconsistent with the general context in which it is used in any particular Rule -
 - a. “Affiliated Club” means any club with which the Club has reciprocal arrangements.
 - b. “the Club” means the Kelab DiRaja Ipoh in Bahasa Malaysia or The Royal Ipoh Club in English.
 - c. “the Club Annex” means the Royal Ipoh Club Sports Annexe situated at No. 26 Jalan Dato, 30000 Ipoh.
 - d. “the Constitution” means this Royal Ipoh Club Constitution.
 - e. “General Meeting” means either the Annual General Meeting convened under Rule 9.2 or Extraordinary General Meeting convened under Rule 9.5 or Special Extraordinary Meeting convened under Rule 13.6.

- f. "Management Committee" means all of the members for the time being elected or appointed to serve on the Management Committee.
- g. "Member" includes all categories of members of the Club except where specifically excluded in any particular Rule.
- h. "Non-Voting Members" means all other categories of Members excluding Ordinary Members and Life Members.
- i. "Voting Members" means Ordinary Members and Life Members only.
- j. Words importing the masculine gender shall include the feminine.
- k. Words importing the singular shall where appropriate and consistent with the Rule, include the plural.

RULE 3 OBJECTS

3.1 The objects of the Club shall be:

- a. To foster mutual goodwill, understanding and friendship by providing opportunities for members of all communities to share in social, sporting and recreational activities of all kinds.
- b. To provide members and their families with facilities for social, sporting and other recreational activities.
- c. To provide food and refreshments required or used by the members of the Club or other persons privileged to make use of the Club.
- d. To provide accommodation for the benefit of the Members or other persons privileged to make use of the Club.
- e. To accept from the Government, purchase, take on lease or in exchange or otherwise occupy or acquire any land or buildings which may be requisite for the purpose of or convenient in connection with any of the objects of the Club and to lease, sell, charge, give in exchange or dispose of the same or any part thereof.
- f. To promote and hold either alone or jointly with any other association, club or persons, sporting and athletic meetings, competitions and matches and to offer, give or contribute towards prizes, medals and awards and to promote, give or support dinners, balls, concerts and other entertainments.
- g. To enter into arrangements for reciprocal privileges and facilities with any other clubs or associations.
- h. To borrow or raise and give security for money by the issue of and upon bonds, debenture, stock, bills of exchange, promissory notes or other obligations or securities of the Club or by charge upon all or any part of the property of the Club or otherwise howsoever.
- i. To promote and enhance the interests of the Members.
- j. To engage in charitable pursuits.

RULE 4 CLUB MEMBERSHIP

4.1 There shall be two categories of Members as follows:

Voting Members

- a. Ordinary Member
- b. Life Member

Non-Voting Members

- c. Associate Member
- d. Honorary Member
- e. Visiting Member
- f. Sports Member
- g. Provisional Member
- h. Term Member

4.1.1 Only a Voting Member shall:

- a. Participate in the management of the Club or hold office in any Board or Committee or Sub-committee or hold other office of any sort in the Club.
- b. Qualify to register to attend, to participate, to speak and to vote at any General Meeting of the Club.
- c. Qualify to sign any requisition to convene a General Meeting.
- d. Claim any share of the property/assets of the Club upon its dissolution.

4.1.2 A Voting Member shall be governed by the Rules of the Constitution and Club Bye-Laws and any amendments made thereto hereafter.

4.1.3 A Non-Voting Member's privileges of membership shall be limited to what is granted to the particular type of membership in the Constitution and Club Bye-laws.

4.1.4 A Non-Voting Member is prohibited from participating in the management of the Club or to hold office in any Board or Committee or Sub-committee or other office of any sort in the Club.

4.1.5 A Non-Voting Member shall be prohibited from requisitioning or registering to attend or to participate or to vote at any General Meeting of the Club.

4.1.6 A Non-Voting Member shall be governed by the Constitution and Club Bye-laws to the extent that it applies to that Non-Voting Member.

4.2 ORDINARY MEMBER

- 4.2.1 Ordinary membership shall be available to Malaysians and non-Malaysians who have attained 21 years of age and have been proposed by one Voting Member and likewise seconded by another to both of whom the candidate shall be personally known to for a period of not less than 3 years as on the date of application.
- 4.2.2 A person who is an undischarged bankrupt or who has served prison time upon conviction by a competent court of law or who had been expelled by the Club in the five years preceding the date of application, save a Member whose membership had been terminated under these Rules for reason of being a Defaulter, shall be prohibited from applying for or being granted membership.
- 4.2.3 The proposer and seconder of a candidate for membership shall each have been Voting Members for not less than 3 years and shall not be a member of the Management Committee at the time of the application for membership.
- 4.2.4 Every application for Ordinary Membership shall be made in writing, signed by the candidate and by his proposer and seconder and addressed to the Club Secretary. Such application shall be in such form as the Management Committee shall from time to time prescribe and shall be accompanied by a deposit as set out in Rule 11.2.1.
- 4.2.5 The details of the candidate including the names of the proposer and seconder shall be posted on the Club notice board for not less than one month during which period written objections if any to the application by Voting Members, may be directed to the Management Committee.
- 4.2.6 The candidate shall after 30 days but not later than 60 days of his name being posted on the Club notice board, be interviewed and vetted by the Membership Committee which Committee shall be made up of five Voting Members of not less than 15 years of being Voting Members and who shall be appointed by the Management Committee for a term of one year at any one time. No member of the Membership Committee may serve for more than two consecutive terms without a break of not less than one term of absence.
- 4.2.7 The Membership Committee interview, whose quorum shall be made up of not less three members, shall be attended by the candidate in the presence of either his proposer or seconder or both. The Membership Committee shall thereafter submit its report to the Management Committee. The Membership Committee shall inquire and if justified take into account any objections made in writing by Voting Members against the candidate's application for membership. A report rejecting the candidate's membership application shall include the specific reasons for the rejection.
- 4.2.8 The Management Committee should not ordinarily depart from the recommendations of the Membership Committee and may only do so for good reasons to be deliberated at a Management Committee meeting and an excerpt of the relevant minutes extended to the Membership Committee.

- 4.2.9 The Management Committee may either approve or reject the candidate's application for membership by vote. Should the vote be to reject the application, the candidate shall be informed in writing accordingly, without stating any reason therefor, with copy to the proposer and seconder and his deposit made under Rule 11.2.1 returned. Thereafter the candidate shall be prohibited from making any new application for membership for a period of six months from the date of rejection. Should the vote be in favour of the application, the Management Committee shall confer Provisional Membership on the candidate in writing with copy to his proposer and seconder and a copy of the Constitution and Bye-Laws extended to him.
- 4.2.10 A Provisional Member's privileges of membership shall include all privileges extended to an Ordinary Member except that he shall not have the right to requisition or attend or vote at any General Meetings or to hold office in any Committee or Sub-Committee or to be eligible to a share of the proceeds in the event of the dissolution of the Club.
- 4.2.11 A Provisional Member shall pay a monthly Provisional Member's fee whose quantum, conditions of payment and penalty of nonpayment, shall be equal in quantum and similar in terms and conditions to that applicable to the monthly subscriptions of an Ordinary Member.
- 4.2.12 A Provisional Member's total signing facilities in the Club shall be limited to a maximum of RM 1,500 at any given time.
- 4.2.13 A Provisional Member shall be bound by the Constitution as though he is a Member.
- 4.2.14 Provisional Membership shall be for a maximum period of six months. The Management Committee shall, when it considers that the Provisional Member may be elevated to Ordinary Member at any time within or immediately on expiry of the six months period, ballot him for election as an Ordinary Member. The Management Committee shall interview the candidate in the presence of his proposer or seconder or both before taking a ballot.
- 4.2.15 At such ballot, if the Provisional Member receives a simple majority of favourable votes from members present, he shall be elected as an Ordinary Member. In the event of the votes cast not being a majority in favour, the ballot shall be adjourned to the next Management Committee meeting and thereat again be balloted and if at that second meeting the candidate fails to receive a simple majority in his favour, his application to be an Ordinary Member shall be rejected in writing, his deposit returned less whatever sum is due from him to the Club and he shall forthwith cease to be a Provisional Member.
- 4.2.16 A Provisional Member whose elevation to Ordinary Member has been rejected by the Management Committee shall not reapply for membership until after the expiry of six months from the date of his letter of rejection. Neither shall he be permitted entry into the Club premises as a guest of any Member during the period of the said six months. Thereafter he may be permitted entry into the Club as a guest of any qualified Member or as a Reciprocal Guest.

- 4.2.17 A candidate who has been successfully elected as an Ordinary Member shall be notified accordingly in writing with copy to his proposer and seconder together with an invoice for his outstanding entrance fee plus whatever other payments due from him to the Club.
- 4.2.18 The Management Committee may upon application by the candidate, allow the candidate to settle the balance of his entrance fee in equal installments of not more than ten months as deemed appropriate under the circumstances.
- 4.2.19 An Ordinary Member shall be Voting Member.

4.3 LIFE MEMBER

- 4.3.1 An Ordinary Member of not less than 20 years standing as an Ordinary Member and who satisfies the conditions mentioned below, shall be eligible to be conferred Life Membership by the Management Committee:
- a. Had performed outstanding service to the welfare of the Club; and
 - b. Had not at any time in the 5 years preceding the date of application been declared a Defaulter under the Constitution; and
 - c. Had not at any time in the 5 years preceding the date of application been imposed any form of disciplinary penalty by the Club.
- 4.3.2 The Management Committee shall post the applicant's name and antecedents on the Club notice board for a period of not less than two months to enable Voting Members to register written objections, if any.
- 4.3.3 The Management Committee shall consider and if necessary inquire into whatever objections that may be submitted, before arriving at a decision as to whether to confer Life Membership on the applicant.
- 4.3.4 The Management Committee's decision on the granting or not of Life Membership shall be final. Notwithstanding, only a Voting Member who had objected in writing under Rule 4.3.2 to the granting of the said Life Membership may by serving the requisite notice, repeat his objection at a General Meeting and the decision taken by the General Meeting shall prevail.
- 4.3.5 The Management Committee shall announce the conferment of the Life Membership to any Member in the Club's bulletin and the Club's notice board.
- 4.3.6 A Life Member shall be exempted from payment of subscription to the Club but shall retain all rights and privileges conferred upon an Ordinary Member and be subject to the Constitution and Club Bye-laws.
- 4.3.7 A Life Member shall be a Voting Member.

4.4 ABSENT MEMBER

- 4.4.1 Only a Voting Member may apply to be an Absent Member. An Absent Member shall retain all of his privileges and liabilities under the Constitution and Club Bye-laws accruing to a Voting Member for the duration he is granted the status of Absent Member.
- 4.4.2 Any Voting Member who travels overseas or is unable to use the Club for reason of being hospitalized or medically incapacitated, may apply to the Management Committee, with supporting evidence, to become an Absent Member.
- 4.4.3 Approvals for Absent Member shall be granted for a period of not more than one year and any extensions thereafter upon application, shall be granted for periods of not more than one year at any one time.
- 4.4.4 An Absent Member may not use the Club, its premises and all the privileges and the facilities provided by the Club, and in addition shall not be entitled to obtain an introduction card to visit Affiliated Clubs.
- 4.4.5 An Absent Member shall not be required to pay the normal monthly subscription for the duration he holds that status.
- 4.4.6 An Absent Member shall be debited to his account automatically an administrative fee of RM 100 for his initial application and a further administrative fee of RM 100 for each of any subsequent extension applications.
- 4.4.7 An Absent Member or his Associate Member may use the Club facilities or Affiliated Club facilities at any time but when done so, the Absent Member shall be automatically charged the full monthly subscription payable for that calendar month notwithstanding the number of times of usage of the said facilities during the course of the said calendar month.
- 4.4.8 An Absent Member who uses the Club facilities for a total of 24 days in any one calendar year will automatically lose his status as an Absent Member and shall forthwith and without notice be reverted as an Ordinary/Life Member.
- 4.4.9 Without abrogation to the generality of this Rule, an Absent Member shall always be governed by the Rules of the Constitution and Club Bye-Laws.
- 4.4.10 An Absent Member upon cessation of being an Absent Member shall automatically revert to become an Ordinary/Life Member.
- 4.4.11 An Absent Member is a Voting Member.

4.5 ASSOCIATE MEMBER

- 4.5.1 Associate Membership shall be conferred by the Management Committee, upon application by a Voting Member, to the member's lawfully wedded spouse/s.
- 4.5.2 An Associate Member's privileges of membership shall be limited to the following:

- a. Usage of the Club facilities in the form of games facilities, chambers, library, food & beverage facilities.
 - b. Usage of Club Annex facilities.
 - c. Right to introduce guests into the Club premises and for functions.
 - d. Right to enjoy Affiliated Club privileges.
 - e. Signing facilities chargeable to the account of the spouse Voting Member only.
- 4.5.3 An Associate Member shall not be required to pay any entrance fee nor monthly subscriptions.
- 4.5.4 An Associate Member shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws.
- 4.5.5 The Voting Member who is the spouse of the Associate Member shall be liable for all monies owed by the Associate Member to the Club.
- 4.5.6 The Management Committee may suspend for a period of not more than 6 months an Associate Member who is found by the Management Committee, after due inquiry by a special committee of three Voting Members set up by the Management Committee, to be guilty of misconduct in the Club premises. An Associate Member whose membership is suspended shall be prohibited from entering the Club premises as well as not being issued introduction cards to visit Affiliated Clubs, for the requisite period. The Management Committee's decision is final and shall not be appealed or challenged in any forum or through any Rule under the Constitution.
- 4.5.7 An Associate Member shall automatically cease membership forthwith when the Voting Member to whom the membership is tied to, ceases to be a member of the Club for any reason whatsoever.
- 4.5.8 An Associate Member is not a Voting Member.
- 4.6 HONORARY MEMBER**
- 4.6.1 The Management Committee may invite, for such period of time as it shall deem fit, any person holding high public office, to be conferred and be made an Honorary Member, only for the duration which he holds any public office.
- 4.6.2 Without derogation from the generality of the provisions of Rule 4.6.1, the Management Committee may confer Honorary Membership to the following persons:
- a. A Perak Royal Household member related to either Patron
 - b. Perak Menteri Besar
 - c. Perak Brigade Commandant
 - d. CPO Perak
 - e. OCPD Ipoh

- f. Perak State Assembly Exco Members
 - g. Dato Bandar Ipoh
 - i. District Officer Kinta
 - f. Ipoh High Court Judges
 - h. Perak State Legal Advisor
 - i. State Secretary Perak
 - j. Perak OBJs
- 4.6.3 An Honorary Member shall not be required to pay any Club entrance fee nor monthly subscriptions.
- 4.6.4 An Honorary Member's privileges of membership shall be limited to the following:
- a. Usage of the Club facilities in the form of games facilities, library, chambers and food & beverage facilities.
 - b. Usage of Club Annex facilities.
 - c. Right to introduce guests into the Club premises and for functions subject to Rule 7.1.
 - d. Right to enjoy Affiliated Club privileges.
 - e. Signing facilities chargeable to his personal account.
 - f. Associate membership to one lawfully wedded spouse only, as generally provided under Rule 4.5.
- 4.6.5 An Honorary Member shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws subject to limitations as stated specifically.
- 4.6.6 It shall be incumbent upon the Honorary Member to inform the Management Committee the moment he ceases to hold the office or rank which enabled him to be bestowed Honorary Membership. Upon receiving such information or upon being reliably informed of such cessation, the Management Committee shall write to the Honorary Member confirming the cessation of his membership.
- 4.6.7 An Honorary Member whose membership ceases under Rule 4.6.6 may apply to become an Ordinary Member. An Honorary Member who applies for membership of the Club shall pay the full prevailing entrance fee but shall be automatically made an Ordinary Member without being subject to the normal membership application procedure stated in the Constitution. The Management Committee may at its sole discretion allow the Honorary Member to pay the entrance fee in installments as it deems fit.
- 4.6.8 Save for what is expressly stated in Rule 4.6, an Honorary Member shall have no further rights or privileges, implied or expressed, in or against the Club.
- 4.6.9 An Honorary Member is not a Voting Member.

4.7 VISITING MEMBER

- 4.7.1 Any person ordinarily resident outside Peninsular Malaysia may apply to the Management Committee to become a Visiting Member upon being duly proposed and seconded by two Voting Members. Visiting Membership shall be for a period not exceeding two months subject to a further extension of not more than two months to be granted at the discretion of the Management Committee.
- 4.7.2 A Visiting Member's privileges of membership shall be limited to the following:
- a. Usage of Club facilities in the form of games facilities, library, chambers and food & beverage facilities.
 - b. Usage of Club Annex facilities.
 - c. Right to introduce guests into the Club premises and for functions.
 - d. Right to purchase coupons to pay for usage of dining and bar facilities.
- 4.7.3 A Visiting Member shall not be required to pay any entrance fee. He will however be subject to the payment of monthly subscriptions of RM 120.00 per calendar month or part thereof for the duration of membership.
- 4.7.4 A Visiting Member may be granted signing facilities up to the limit of the sum of money that he pre-deposits with the Club.
- 4.7.5 A Visiting Member shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws. Such a member who is found to be in breach of any Rule in the Constitution or Club Bye-Laws shall forthwith have his membership terminated without notice by the Management Committee.
- 4.7.6 A Visiting Member is not a Voting Member.

4.8 TERM MEMBER

- 4.8.1 A Term Member shall only have access to the Royal Ipoh Club Sports Annex situated at No. 26 Jalan Dato, 30000 Ipoh. He shall not have access to the premises or facilities at the Royal Ipoh Club at Jalan Panglima Bukit Gantang Wahab nor will he have signing facilities at the Royal Ipoh Club.
- 4.8.2 A Term Member shall complete the prescribed Term Membership form as determined by the Management Committee from time to time and submit it with an entrance fee of RM 200.00, for approval by the Management Committee. Thereafter the Term Member may renew his membership by paying an annual renewal fee of RM 200.00.
- 4.8.3 Save for the fees stated in Rule 4.8.2, a Term Member shall not pay any other fees including monthly subscriptions.
- 4.8.4 A Term Member shall not enjoy any other privileges save for what is stated in this Rule 4.8.

4.8.5 A Term Member shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws. Such a member who is in breach of any Rule in the Constitution or Club Bye-Laws shall forthwith have his membership terminated without notice by the Management Committee.

4.8.6 A Term Member is not a Voting Member.

4.9 SPORTS MEMBER

4.9.1 The Management Committee may invite and appoint as a Sports Member any person who possesses reasonable levels of skill in any sport which is played in the Club, for the purpose of representing the Club in the relevant sport in interclub games.

4.9.2 Sports Membership at any time shall be for a period of twelve months. The Management Committee may at its discretion extend the membership of any Sports Member for durations of twelve months at any one time subject to a maximum of three extensions after which no further extensions shall be granted to the same member.

4.9.3 A Sports Member shall enjoy no privileges of any sorts other than the usage of the Club changing rooms and to use the sport facilities for which he had been granted membership.

4.9.4 A Sports Member shall not pay any entrance fee nor monthly subscriptions.

4.9.5 A Sports Member is prohibited from representing any other club in any match played against the Club or in a series of matches in which the Club participates.

4.9.6 A Sports Member shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws. Such a member who is in breach of any Rule in the Constitution or Club Bye-Laws shall forthwith have his membership terminated without notice by the Management Committee.

4.9.7 A Sports Member is not a Voting Member.

RULE 5 MEMBERSHIP TRANSFER

5.1 A Voting Member may, during his lifetime, transfer his Club membership to his lawfully wedded spouse or to any one of his children or any one of his grandchildren above the age of 21 years by application to the Management Committee together with the payment of an administrative fee of RM 750.00 plus the settlement of all outstanding dues/payment owed to the Club.

5.1.1 Upon a membership being transferred under Rule 5.1, the transferee shall be made an Ordinary Member. There shall be no right of transfer of Life Membership.

5.1.2 Upon the demise of a Voting Member, his membership shall be automatically transferred to his lawfully wedded spouse if any, and in the absence of any such spouse, the membership shall upon application to the Management Committee, be transferred to one of his children above the age of 21 years and in the absence of any such children, transferred to one of his grandchildren above the age of 21 years, or in the absence of all three

categories, the membership shall forthwith lapse. If at the time of the demise of the Voting Member the child or grandchild is underaged, the child or grandchild may apply to have the membership transferred to himself not later than one year from the date of reaching the age of membership eligibility failing which the membership shall lapse.

- 5.1.3 Upon a membership being transferred under Rule 5.1.2, the person benefiting of the membership shall only be made an Ordinary Member. There shall be no right of transfer of Life Membership.
- 5.1.4 Membership transfer made pursuant to Rule 5.1.2 shall not be subject to any fees including the administrative fee stated in Rule 5.1.
- 5.1.5 Other than what is provided for in Rules 5.1 and 5.1.2, there shall be no transfer of membership to any other persons or under any other circumstances. A membership not transferred under these Rules shall lapse upon the Voting Member ceasing to be a member for any reason whatsoever.

RULE 6 CESSATION OF MEMBERSHIP & BANKRUPTCY

- 6.1 A Member shall cease to be a Member of the Club and have his name removed from the membership register in the event of the Member's:
 - a. Demise; or
 - b. Resignation; or
 - c. Expulsion under the Constitution; or
 - d. Transfer of membership pursuant to the Constitution; or
 - e. Conviction of a criminal offence which results in imprisonment and which offence the Management Committee considers to make the Member a person who is unfit to associate with the other Members of the Club; or
 - f. Termination of membership under Rule 11.4.13 or under Rule 14.1.1.
- 6.1.1 A Member who is adjudged a bankrupt shall:
 - a. Forthwith be relieved of his duties from the Management Committee or any Board or any Committee or any Sub-committee or any other office to which he may be elected or appointed to in the Club; and
 - b. His signing privileges shall be limited to RM 500.00 per calendar month; and
 - c. Lose privileges to visit and use Affiliated Clubs.
- 6.1.2 A Member who is discharged from his bankruptcy may upon application to the Management Committee, have his full Club privileges restored to him.

RULE 7 GUESTS & MEMBER'S CHILDREN

7.1 GUESTS

- 7.1.1 Only Ordinary, Life, Honorary and Associate Members as well as qualified Reciprocal Guests, shall be entitled to introduce guests into the Club.
- 7.1.2 A Member who introduces a guest into the Club shall be responsible for the conduct of the guest and ensure compliance of the Constitution and Club Bye-laws by his guest at all times whilst in the Club premises.
- 7.1.3 A Member who introduces a guest into the Club shall ensure that all relevant particulars concerning his guest are recorded in the Guest Register. Thereafter the Member shall accompany and be responsible for his guest throughout the guest's stay in the Club premises.
- 7.1.4 A guest is prohibited from signing any chits or to pay for anything in cash or to give any gratuities to any employee of the Club. No guest shall be permitted to stay in the Club chambers for more than fourteen days in any one calendar month.
- 7.1.5 No person shall be introduced into the Club as a guest on more than three occasions in any one calendar month by any one or more Members. This restriction shall not apply to lady guests and to all guests who are resident for the time being in the Club's chambers.
- 7.1.6 Any Management Committee member may, only for the reason of misbehavior by the guest, discreetly instruct a Member to remove his guest from the Club premises and the Member so instructed shall forthwith comply with the instruction.
- 7.1.7 The Management Committee may upon receiving a written complaint from either a Management Committee member or any other Member, against the behavior of a guest, shall inquire into the complaint within 14 days of receipt of the complaint. Should the inquiry find that the complaint is frivolous or that the nature of the complaint does not deserve any further action, the Management Committee shall not take any further action. Should the inquiry find that the complaint is serious enough to warrant action, the Management Committee may declare the guest persona-non-grata. The Management Committee's decision is final and shall not be appealed or challenged in any forum or through any Rule under the Constitution.
- 7.1.8 No Member who is declared a Defaulter or who has been suspended from the Club or who is denied entry into the Club under any Rule in the Constitution, may be introduced as a guest into the Club or Club Annex.

7.2 MEMBER'S CHILDREN

- 7.2.1 Ordinary, Life and Honorary Member's unemployed dependent children below the age of 21 years may be allowed usage of the Club premises and facilities as stated in this Rule.

- 7.2.2 Children's privilege of using the Club shall be limited to the following:
- Usage of library and food & beverage facilities.
 - Usage of Club Annex facilities, except for the game-machines.
 - Attending Club organized functions accompanied by a parent.
- 7.2.3 The Member who is the parent of the child shall be liable for all monies owed by the child to the Club as well as the proper conduct and behavior of the child in the Club premises.
- 7.2.4 Children below the age of 13 years shall at all time be in the custody and supervision of a parent whilst in the Club premises.
- 7.2.5 Children below the age of 6 years shall not be allowed admission into the Club premises after 9.30 pm unless with the express permission of a Management Committee member.
- 7.2.6 Children below the age of 16 years shall at no time be allowed entry into any one of the bars in the Club or Club Annex and shall not be allowed to consume liquor within the Club or Club Annex premises.
- 7.2.7 Children may be permitted usage of sporting or games facilities as determined by the Management Committee from time to time.

RULE 8 RECIPROCAL GUESTS

- 8.1 The Management Committee may enter into reciprocal arrangements with any other club or cubs upon such terms and conditions as the Management Committee considers appropriate. Any club granted reciprocal arrangements, shall be called an "Affiliated Club" and the members of such a club who are allowed by the Club reciprocal usage shall be called "Reciprocal Guests".
- 8.1.1 The Management Committee may for good reason exit reciprocal arrangements with any club provided that the intention to do so is posted in the Club notice board for a period of not less than two months and all objections thereto by Voting Members shall be given due consideration.
- 8.1.2 A Reciprocal Guest's privileges of membership shall be limited to the following:
- Usage of the Club facilities in the form of games facilities, library, chambers and food & beverage facilities.
 - Right to introduce guests into the Club premises and for functions.
- 8.1.3 A Reciprocal Guest shall not have the privilege of signing chits as payment for usage of any Club facility or consumption of any food & beverage unless the reciprocal arrangements with his Affiliated Club allows him to do so. Such permission shall be in writing in the form of an appropriately worded introduction card or other document issued by the Affiliated Club.

- 8.1.4 A Reciprocal Guest from an overseas Affiliated Club shall not be granted signing facilities and shall make immediate payment by way of Club coupons purchased from the Club.
- 8.1.5 A Reciprocal Guest shall produce upon entry to the Club proof of membership of the Affiliated Club by way of an introduction card or membership card as appropriate, plus enter his details and sign the Reciprocal Members Register, failing which he will be refused entry into the Club as a Reciprocal Guest.
- 8.1.6 A Reciprocal Guest shall be governed in his behavior and conduct by the Constitution and Club Bye-Laws whilst in the Club premises.
- 8.1.7 Any Management Committee member may, only for the reason of misbehavior by the Reciprocal Guest, discreetly instruct him to leave the Club premises and the guest so instructed shall forthwith comply with the instruction failing which he may be evicted from the Club plus a complaint registered against him to the Management Committee.
- 8.1.8 The Management Committee upon receiving a written complaint from either a Management Committee member or any other Member, against the behavior of a Reciprocal Guest, shall inquire into the complaint within 14 days of receipt of the complaint. Should the inquiry find that the complaint is frivolous or that the nature of the complaint does not deserve any further action, the Management Committee shall not take any further action. Should the inquiry find that the complaint is serious enough to warrant action, the Management Committee shall report the complaint to the Reciprocal Guest's Affiliated Club and in addition may at its discretion, declare the Reciprocal Guest persona-non-grata. The Management Committee's decision is final and shall not be appealed or challenged in any forum or under any Rule in the Constitution.
- 8.1.9 Save for what is expressly granted in Rule 8, a Reciprocal Guest shall have no further rights or privileges, implied or expressed, in or against the Club.

RULE 9 GENERAL MEETINGS

- 9.1 There shall be three types of General Meetings as follows:
- Annual General Meeting ('AGM');
 - Extraordinary General Meeting ('EOGM'); and
 - Special Extraordinary Meeting ('Special EOGM').
- 9.1.1 All types of General Meetings shall be preceded by formal notice, to be given by the Management Committee, of not less than 14 clear days and specifying the business to be dealt with, by simultaneously displaying such notice in a prominent place in the Club premises and by posting the notice to all Voting Members to their addresses registered with the Club.
- 9.1.2 There shall be no voting by proxy at any General Meeting.
- 9.1.3 Voting during General Meetings shall be by show of hands unless provided otherwise in the Constitution.

- 9.1.4 A motion or resolution or vote during General Meetings shall be carried by a simple majority unless provided otherwise in the Constitution.
- 9.1.5 The chairman at a General Meeting shall have no casting vote except where specifically provided under any Rule in the Constitution.
- 9.1.6 Only Voting Members in good standing may register, attend, participate and vote at a General Meeting.
- 9.1.7 A Member participating in a General Meeting is prohibited from deliberately or recklessly making any misrepresentation of fact during a General Meeting and any ensuing written complaint in this regard by a Voting Member shall be acted upon under the Rules relating to Disciplinary Proceedings.
- 9.1.8 All General Meetings shall strictly be governed by the provisions of the Constitution and any departure thereof shall be prohibited.

9.2 ANNUAL GENERAL MEETING

- 9.2.1 The AGM shall be held not later than the 30th day of April in each calendar year on a date and at a time fixed by the Management Committee.
- 9.2.2 At the AGM the order of business shall be in the following order only:
- a. To approve the minutes of the previous AGM and any subsequent EOGMs and Special EOGMs held prior to the current AGM.
 - b. To receive and adopt the report of the Management Committee for the period prior to the current AGM.
 - c. To receive and if approved, pass the audited accounts for the preceding financial year ended 31st December.
 - d. To receive and adopt the Accounting Statement presented under Rule 11.1.4.
 - e. To elect a President, Vice President and seven other Committee Members.
 - f. To elect the Chairman and five other Disciplinary Board members.
 - g. To elect two Honorary Internal Auditors for the ensuing calendar year.
 - h. To elect a registered auditing firm as External Auditors to audit the Club accounts for the ensuing calendar year.
 - i. To transact any other business of which due notice in accordance with Rule 9.2.3 shall have been given.
- 9.2.3 No motion or resolution shall be brought up for debate during the AGM unless written notice of not less than seven clear days had been submitted to the Club Secretary which notice shall state clearly the terms of the resolution to be transacted during the AGM.

- 9.2.4 A copy of the motion or resolution to be debated during the AGM shall be displayed in a prominent place in the Club premises and a copy of the motion or resolution shall be provided to each Voting Member attending the AGM.
- 9.2.5 The quorum for the AGM shall be 80 Voting Members but if there be insufficient quorum at the designated hour, the AGM shall be adjourned for half an hour after which the AGM shall reconvene, and the number of Voting Members present at that point in time shall constitute the quorum to proceed with the AGM.
- 9.2.6 The AGM shall be chaired by the President and if he is unable to do so for any reason whatsoever, the Voting Members present shall elect one amongst them to chair the AGM.
- 9.2.7 A Voting Member who offers himself for election to any office in the Management Committee shall be prohibited from chairing the AGM from the time the Agenda for election of Club Committee members commences.

9.3 ELECTION OF MANAGEMENT COMMITTEE

- 9.3.1 No Member may offer himself or be nominated to be elected to any office in the Management Committee or as an Honorary Internal Auditor unless he satisfies all of the following criteria:
- a. He has been a Voting Member for not less than three consecutive years as on the date of nomination; and
 - b. He had not been declared as a defaulter in the 12 months preceding the date of nomination; and
 - c. He is in good standing on the date of nomination and thereafter and had not been placed on the stop credit list up to the day of election; and
 - d. He is not an undischarged bankrupt on the date of nomination or thereafter up to the day of election; and
 - e. He had not at any time been expelled by the Club or any other club or society or professional body during the period of five years immediately preceding the date of nomination; and
 - f. He had not at any time been suspended as a disciplinary penalty for any period of time by the Club or any other club or society or professional body in the two years immediately preceding the date of nomination; and
 - g. He had not been imposed a disciplinary penalty in the form of a fine by the Club or any other club or society or professional body in the twelve months preceding the date of nomination; and
 - h. He had not at any time served prison sentence of any duration imposed by a competent court of law for any offence. Remand for investigations shall not disqualify.
- 9.3.2 Without derogating from Rule 9.3.1, no Member may offer himself or be nominated to be elected as President or Vice President unless he has served in the Management Committee as a Committee Member for not less

than two full terms. No member shall serve for more than two consecutive terms as President without an intervening break of not less than one term of absence as President.

- 9.3.3 Candidates seeking election for any office in the Management Committee shall complete in full the prescribed nomination form together with the names of proposer and seconder who shall be Voting Members and submit the form to the Club Secretary not later than the date fixed by the Management Committee, which date shall not be earlier than the date of the notice of the AGM and not later than seven days preceding the date of the AGM.
- 9.3.4 The proposer and seconder are deemed to vouch that the candidate they nominate satisfies all of the prerequisites to offer himself to be nominated for election to the office he seeks to be elected.
- 9.3.5 The Secretary shall, upon receiving the nomination form, exhibit the said form in a prominent place in the Club premises up to the date of the AGM.
- 9.3.6 A candidate who is not qualified and who offers himself to be nominated for election to any office in the Management Committee or as a Honorary Internal Auditor shall commit an offence and if already elected shall ipso facto forthwith cease to hold the office to which he had been elected or nominated.
- 9.3.7 The President, Vice President and seven Committee Members shall be elected during the AGM. The officer so elected shall hold office until the following AGM or relieved of his duties or removed from his office under any Rule of the Constitution.
- 9.3.8 The procedure of balloting for election to the Management Committee shall be as follows:
 - a. Registration of Voting Members attending the AGM shall commence not later than one hour preceding the time of commencement of the AGM and shall continue up to the time the Chairman declares balloting to commence from which time onwards no more registration of Members will be allowed.
 - b. Upon registering, the Voting Member shall be issued with a Registration Ticket which he will retain to exchange for ballot papers to enable voting.
 - c. Each candidate for election to the office of President shall nominate one Voting Member each as Scrutineer and the floor shall elect by show of hands an additional five Scrutineers. The Scrutineers shall elect one amongst them as Chief Scrutineer.
 - d. Upon the Chairman declaring balloting to commence, the Voting Members shall queue to receive their ballot papers in exchange for their Registration Ticket and proceed to the voting booth to cast their vote in secrecy.

- e. No Member is permitted to use the Registration Ticket of another Member to collect ballot paper or to vote on behalf of that other Member.
- f. Balloting shall remain open until such time that the Chairman declares balloting closed.

9.3.9 Should there only be seven candidates available for election for office of Committee Member, the floor shall declare all the seven candidates nominated for election as Committee Members, as having been voted into office and no balloting shall be carried out thereafter for the office of Committee Members.

9.3.10 Should there be insufficient candidates to make up the seven Committee Members, the floor shall propose and second candidates for election by show of hands to be voted into office provided that the candidates are qualified under Rule 9.3.1, physically present at the AGM and consent to the nomination.

9.4 ELECTION TO OTHER OFFICES

9.4.1 Candidates for election as Honorary Internal Auditors shall be proposed and seconded and voted by show of hands with the proposer and seconder deemed to vouch for the eligibility of the candidate for nomination for election.

9.4.2 Election of the Disciplinary Board shall be proposed and seconded and voted by show of hands with the proposer and seconder deemed to vouch for the eligibility of the candidate for nomination for election. A candidate who is not qualified and who offers himself to be nominated for election to serve on the Disciplinary Board shall commit an offence and if already elected shall ipso facto forthwith cease to hold the office to which he had been elected.

9.5 EXTRAORDINARY GENERAL MEETING

9.5.1 Upon not less than 80 Voting Members of good standing signing a requisition for an EOGM, which requisition shall state the resolutions which are to form the business during the EOGM, the Management Committee shall without fail convene an EOGM not later than thirty days from which the requisition is received by the Club Secretary.

9.5.2 The Management Committee may at its sole discretion convene an EOGM under the provisions of this Rule to debate and pass any resolution which it may put forward.

9.5.3 Details of the resolution to be debated during the EOGM shall be displayed in a prominent place in the Club premises and by mailing a copy of the same to each Voting Member together with the notice of EOGM.

9.5.4 The number of Voting Members of good standing whose signatures appear on the requisition on the date on which the requisition is received by the Club Secretary shall determine the prerequisite number of Voting Members necessary to convene the EOGM and any additions or withdrawals after the requisition is received by the Club Secretary shall be discounted.

- 9.5.5 Should the Management Committee fail to convene an EOGM under these Rules, interested Voting Member/s may file for a court order to compel the holding of the EOGM and any ensuing Court order to compel the Management Committee to convene the EOGM shall make the Management Committee members to be jointly and severally liable to reimburse the Club on a client-solicitor-basis actual legal expenses incurred by the Club as well as any costs and or damages awarded by the Court.
- 9.5.6 The quorum for the EOGM shall be 80 Voting Members but if there be insufficient quorum at the designated hour, the EOGM shall be adjourned for half an hour after which the EOGM shall reconvene, and if the number of Voting Members registered at that point is insufficient to meet the quorum, the EOGM shall be dissolved and aborted save that if the EOGM had been convened at the behest of the Management Committee under Rule 9.5.2, the provisions of Rule 9.2.5 shall apply.
- 9.5.7 Should an EOGM called under Rule 9.5.1 be aborted for the reason of there being insufficient quorum or if the EOGM is held but if more than 50% of the number of resolutions which form the business of the EOGM is not carried through, each Member who requisitioned the EOGM under the said Rule shall have his account automatically debited with a sum of RM 50.00 as administrative charges; except that this Rule shall not apply to an EOGM called at the behest of the Management Committee under Rule 9.5.2.
- 9.5.8 The EOGM shall be chaired by the President and if he is unable to or refuses to do so or once commenced refuses to continue to do so, for any reason whatsoever, the Members shall elect one amongst themselves to chair and continue with the EOGM and any decisions taken by the EOGM thereafter shall be binding on the Club and the Management Committee.
- 9.5.9 Other than the resolutions specifically stated in the Notice of EOGM, no other matters or business may be discussed or transacted during the EOGM.
- 9.5.10 Voting during the EOGM shall be by secret ballot and the procedure for balloting shall be the same as observed during AGM.
- 9.5.11 Should any resolution of no-confidence be carried out against any elected officer during the EOGM, the officer or officers against whom the resolution is carried shall ipso facto forthwith cease to hold the office so held.
- 9.5.12 Should any resolution of no-confidence be carried out against five or more members of the Management Committee, the whole of the Management Committee shall be disbanded and the officers ipso facto cease to hold office forthwith and the administration of the Club shall be taken over forthwith jointly by the four Club Trustees plus two Past Presidents of the Club appointed during the same EOGM, who shall within a period of eight weeks convene a General Meeting to elect a new Management Committee.

RULE 10 MANAGEMENT COMMITTEE

10.1 COMPOSITION OF MANAGEMENT COMMITTEE

- 10.1.1 The management of the Club shall be vested in the Management Committee which shall consist of the President, Vice President and seven Committee Members, acting in concert on all matters except as otherwise provided by the Constitution.
- 10.1.2 Should the office of President fall vacant for any reason, the Vice President shall assume duties as Acting President for the period of the vacancy.
- 10.1.3 Should the office of Vice President fall vacant for any reason, the Committee Member balloted during the AGM with the highest number of votes shall assume duties as Acting Vice President for the period of vacancy.
- 10.1.4 Should the office of any Committee Member fall vacant permanently for any reason, the Management Committee may if it so decides, appoint one qualified Voting Member as a replacement and the replacement shall have all the rights accruing to a Management Committee member subject to Rule 9.3.7.

10.2 MANAGEMENT COMMITTEE MEETINGS

- 10.2.1 A monthly Management Committee meeting shall be convened in every calendar month to consider and decide on the affairs of the Club.
- 10.2.2 The President or in his absence, the Vice President may convene a special meeting of the Management Committee at any time to discuss urgent matters involving the management of the Club.
- 10.2.3 The quorum for any Management Committee meeting shall be a total of five members without which no meeting shall be held.
- 10.2.4 Any Management Committee member who is absent for more than two consecutive Management Committee meetings, be it monthly or special, without good cause acceptable to the Management Committee, shall ipso facto cease to hold his particular office and consequently cease to be a Management Committee member. The Management Committee shall decide, by secret ballot, whether the reason given for absence is for good cause.
- 10.2.5 The President or in his absence, the Vice President shall chair all Management Committee meetings. If at any meeting neither the President nor the Vice President is present, the Committee Member balloted during the AGM with the highest number of votes shall chair the meeting.
- 10.2.6 Decisions at Management Committee meeting shall be taken after deliberation and by a simple majority of votes generally by show of hands unless the matter to be decided is of such a sensitive nature that a secret ballot is deemed necessary by the majority of those present. In the event of a tie, the chairman shall have a casting vote.

- 10.2.7 In cases of emergency only, the Management Committee may, without the need to convene a meeting, adopt and implement a decision taken by circular resolution provided the resolution stated in the circular is agreed to and signed by all of the Management Committee members.

10.3 POWERS OF MANAGEMENT COMMITTEE

10.3.1 The Management Committee shall have the following powers:

- a. To employ, promote, discipline and generally manage all staff and determine their terms and conditions of employment including remuneration, for the efficient management of the Club.
- b. To frame or amend and pass for adoption Bye-Laws in relation to administrative matters only, for the efficient management of the Club. No Bye-Law shall conflict with any provision in the Constitution.
- c. To establish Sub-Committees and appoint members thereto in order to assist the Management Committee in the performance of its duties. Only Voting Members of good standing may be appointed and remain as members of any Sub-Committee. The powers of the Sub-Committee shall be as determined by the Management Committee from time to time and the Management Committee shall not purport to give powers to the Sub-Committee which the Management Committee itself does not possess. The term of office of the Sub-Committee shall be for a duration to be determined by the Management Committee but shall not exceed its own term in office.
- d. To establish special committees and appoint members thereto in order to make recommendations on any particular special assignment. Only Voting Members of good standing and who possess knowledge or expertise in matters relating to the special assignment may be appointed and remain as members of any special committee. The term of office of the special committee shall subsist until such time that the special assignment is completed and may extend to future Management Committees.
- e. To determine the need and expend monies, subject to maximum limits stated in the Constitution, to efficiently manage the building and grounds, administrative facilities, financial facilities, food and beverage outlets, games and sports facilities, entertainment programs, and other matters incidental to the efficient management of a Club generally.
- f. To rent out Club outlets including providing food and beverage facilities to Members or non-Members for sums of money and conditions to be determined by the Management Committee from time to time.
- g. To raise funds or to contribute towards charities approved by the Management Committee.

- h. To print and sell coupons to Members and Reciprocal Members to pay towards services provided and received in the Club. No coupon may be sold to a Member who has been declared Stop Credit or Defaulter.
 - i. To appoint periodically a House Member and to pay him an allowance at rates provided in the prevailing Bye-Laws applicable to House Members.
- 10.3.2 The Management Committee may authorize any Manager employed in the services of the Club to expend money for emergencies or regular recurring expenditures, but such authorization shall be limited to a maximum of RM 5,000 at any one time.
- 10.3.3 The Management Committee shall not incur any expenditure of more than RM 100,000 for any one project which it approves. Any nexus or link between two or more projects will be deemed to be one project under this Rule.
- 10.3.4 The limits of expenditure stated in Rule 10.3.3 shall not be exceeded under any circumstances without approval first being obtained at a General Meeting.
- 10.3.5 The Management Committee shall establish Tenders Committee consisting of no less than three Voting Members of good standing who have been Voting Members for not less than 15 years, to receive, vet and approve tenders for any project which cost RM 50,000 and more. The Tenders Committee shall become functus officio after approval of each tender and a new Tenders Committee shall be appointed for each subsequent project. The new Tenders Committee may consist of members who had served in any earlier Tenders Committee.

RULE 11 CLUB FINANCES

11.1 CLUB ACCOUNTS

- 11.1.1 The Management Committee shall cause a full set of monthly accounts to be prepared and tabled at each monthly Committee Meeting for deliberation and adoption. The preceding calendar month's monthly accounts shall be tabled during the succeeding month's meeting.
- 11.1.2 The financial accounting period for the Club shall be on a calendar year basis commencing on the 1st day of January and ending on the 31st day of December of each year.
- 11.1.3 The Management Committee shall cause the full Annual Accounts, in accordance to generally accepted standard accounting practice, to be prepared and audited by the external auditors not later than the 1st week of March of each year.
- 11.1.4 In addition, the Management Committee shall cause to be prepared an Accounting Statement showing expenses incurred on or before 31st December but in respect of which payments were made during the period commencing on 1st January up to the last day of the calendar month

immediately preceding the date of the forthcoming AGM and; any extraordinary financial commitments including contracts entered into by the Management Committee during the same period. This Accounting Statement shall be audited by the Internal Auditors and presented at the AGM.

- 11.1.5 The Management Committee shall circulate, together with the AGM notice, the preceding year's Annual Accounts, the Accounting Statement and the reports of both the Internal Auditors and External Auditors.

11.2 ENTRANCE FEE

- 11.2.1 An Entrance Fee of RM 7,500 shall be charged for seeking membership as an Ordinary Member. An application for Ordinary Membership shall include a deposit of RM 2,500. The balance of the Entrance Fee shall be paid as per Rule 4.2.18.
- 11.2.2 Notwithstanding Rule 11.2.1, an Honorary Member who applies to be made an Ordinary Member shall be governed by the terms stated in Rule 4.6.7 in regard to the payment of Entrance Fee in installments.
- 11.2.3 Any person who has ceased to be a Member of the Club under any Rule in the Constitution and who thereafter seeks to rejoin as an Ordinary Member shall pay the full Entrance Fee stated in Rule 11.2.1.

11.3 MONTHLY SUBSCRIPTIONS

- 11.3.1 An Ordinary Member who is resident in the State of Perak shall pay a monthly subscription of RM 60.00 plus Government taxes per calendar month or part thereof. The payment shall be made in advance. Subscriptions shall automatically be billed to the Member's account.
- 11.3.2 An Ordinary Member who has shifted his normal domicile outside the State of Perak may apply to the Management Committee in writing with supportive evidence, seeking approval to be charged a monthly subscription at the rate of 50% of the monthly subscriptions provided in Rule 11.3.1 for the period that he is so domiciled. It is incumbent upon an Ordinary Member who ceases to be domiciled outside the State of Perak to immediately notify the Club Accounts Department that he has so ceased, failing which he will be treated as having committed improper conduct under the Rules relating to Disciplinary Proceedings.
- 11.3.3 An Ordinary Member who pays a reduced monthly subscription under Rule 11.3.2 shall automatically be charged the full monthly subscription in respect of any calendar month during which he either signs for usage of Club facilities or if he is issued with an introduction card to visit any Affiliated Club.
- 11.3.4 An Ordinary Member upon attaining the age of 65 years together with having been an Ordinary Member for 20 years or more, shall be automatically extended the privilege of paying monthly subscriptions at the rate of 50% of the monthly subscriptions provided in Rule 11.3.1.

- 11.3.5 An Ordinary Member upon attaining the age of 70 years together with having been an Ordinary Member for 25 years or more, shall be automatically extended the privilege of not having to pay the monthly subscriptions provided in Rule 11.3.1.

11.4 MEMBERS' ACCOUNTS

- 11.4.1 Members' accounts shall be rendered on a calendar month basis.
- 11.4.2 All monies due and payable to the Club by any category of Members and other persons who are permitted usage of the Club shall be debited forthwith to the said Member's personal Club account or Affiliated Club account.
- 11.4.3 Monies owed to the Club by Members shall become due and payable in whole on the Due Date which shall be the last working day of each calendar month following the month in which the debt was incurred and debited.
- 11.4.4 A Member who fails to settle his dues in whole by the end of the working day on his Due Date, shall have his credit facilities withdrawn and he be declared a Stop-Credit and also prohibited from using the privileges of Affiliated Clubs.
- 11.4.5 A Stop-Credit's name shall be displayed in the Club notice board for so long as his debt remains unsettled in full. He will further be charged an administrative fee calculated at the rate of 2% per month commencing from the day following the Due Date up to the date he settles his debt in full.
- 11.4.6 A Member who holds office in the Club in any capacity whatsoever and who is declared a Stop-Credit shall be relieved from his office forthwith. The Management Committee, after the removal of the status of Stop-Credit, shall inquire into the cause for the Voting Member having been declared Stop-Credit and upon satisfactory explanation, restore the Voting Member to his office. A reason of being incapacitated or having been overseas shall, amongst other valid reasons, constitute satisfactory explanation. Otherwise, the said Stop-Credit shall be treated as having resigned from his office from the date he was declared Stop-Credit.
- 11.4.7 A Stop-Credit who remains so up to the last date of the calendar month succeeding the date on which he was declared as such, shall be declared a Defaulter and his name automatically displayed in the Club notice board for so long as he remains a Defaulter.
- 11.4.8 The Management Committee shall serve written notice on a Member who has been declared a Defaulter which notice shall inform him of the sum of money due and payable by him plus caution him on the possibility of his membership being terminated under Rule 11.4.10.
- 11.4.9 A Defaulter will remain a Defaulter until he pays the whole of his outstanding bills or until he ceases to be a Member under this Rule.

- 11.4.10 A Defaulter who remains a Defaulter for a period of six months after having been declared a Defaulter shall, not later than the immediately following Management Committee meeting, have his Club membership terminated by the Management Committee without further notice and be served notice of termination of membership which notice shall state his right of appeal as provided hereunder.
- 11.4.11 A Defaulter whose membership has been terminated shall appeal in writing, not later than 60 days of receiving notification under Rule 11.4.10, to the Management Committee who after inquiry may for any extenuating reasons, and at its sole discretion, reinstate the Defaulter conditional upon him paying all outstanding dues including a Reinstatement Administrative Fee equivalent to 10% of the sum outstanding in his account within a stipulated time period and other conditions laid down by the Management Committee which amongst others, may include a condition that he places with the Club a security of expenses deposit of a stated sum based on an average of his preceding 6 months of expenditure in the Club and that his credit limit will be restricted to that deposit.
- 11.4.12 A Defaulter who satisfies all of the conditions set by the Management Committee under Rule 11.4.11 shall be reinstated as a Member on the date that he does so.
- 11.4.13 A Defaulter who fails to appeal or who fails to succeed in his appeal or who fails to satisfy the conditions set by the Management Committee in regard to his reinstatement as provided under Rule 11.4.11, shall ipso facto cease to be a Member of the Club and the Management Committee shall notify him in writing accordingly. There shall be no appeal against the cessation of membership.
- 11.4.14 A Defaulter who has ceased to be a Member may reapply for membership by paying the entrance fee stated in Rule 11.2.1 but without being subject to the normal membership application procedure stated in the Club Constitution.

RULE 12 CLUB TRUSTEES

- 12.1 There shall be four Club Trustees at any given time who shall be appointed at a General Meeting and who shall serve in office until either removed by resolution at a General Meeting or upon death or upon resignation or under any provision of the Club Constitution.
- 12.1.1 The immovable property of the Club shall be in the names all of the Club Trustees jointly and the Club Trustees shall be bound by the Trustees Act in all their dealings involving the Club and its immovable properties.
- 12.1.2 Any one or more of the Club Trustees may be appointed by the Management Committee or at a General Meeting to perform any assignment or to serve on any Committee or Board.

RULE 13 DISCIPLINARY PROCEEDINGS

13.1 IMPROPER CONDUCT

- 13.1.1 Improper conduct is conduct which is unbecoming of a Member of the Club or is injurious to the interest or image of the Club or renders such Member unfit to associate with other Members of the Club or if a Member commits breach of any of the Rules of the Constitution and/or Club Bye-laws.
- 13.1.2 Improper conduct shall arise in the following circumstances but shall not be restricted to these alone:
- a. Failure to conduct himself in a manner that is courteous and respectful of the rights of other Members and their guests.
 - b. Conduct which negates the peaceful or safe or dignified enjoyment of the Club by other Members and their guests.
 - c. Commission of a deliberate or reckless act which may result in damage to the property of the Club or any Member or his guest.
 - d. Commission of any act prohibited under the Constitution and/or Bye-laws.
 - e. Commission of any improper conduct or breach of rules by a Member whilst exercising his privileges in the premises of an Affiliated Club.
 - f. Perpetrating deceit or falsehood or cheating against the Club.
- 13.1.3 Should a Member's guest commit improper conduct whilst in the Club premises or in the premises of an Affiliated Club, the Member shall be held liable for the guest's behaviour and upon a complaint being lodged against him, shall be dealt with under this Disciplinary Proceedings.
- 13.1.4 Abuse, threat or assault committed by a Member against another Member outside the premises of the Club shall constitute improper conduct:
- a. If there is a rational connection between the affairs/management of the Club and the conduct complained of; or
 - b. If the conduct complained of has a nexus and is an immediate continuance of an incident which occurred in the Club premises between the relevant Members.
- 13.1.5 Except as hereinbefore stated, personal disputes between Members which is not injurious to the interest or image of the Club shall not constitute improper conduct for purposes of this Disciplinary Proceedings.

13.2 COMPLAINT

- 13.2.1 A complaint by a Member against another Member shall be made in writing, containing sufficient details to substantiate the complaint, stating names of witnesses if any and addressed to the Management Committee.
- 13.2.2 The Management Committee may take cognizance of a complaint made by a Management Committee member against another Member and treat it as a complaint for further action under this Disciplinary Proceedings.
- 13.2.3 The Management Committee may by itself take cognizance of alleged improper conduct by a Member and take further action under this Disciplinary Proceedings.
- 13.2.4 It is incumbent upon a Management Committee member who witnesses any improper conduct by a Member and/or his guest to report the same to the Management Committee as a complaint for further action under this Disciplinary Proceedings.
- 13.2.5 The Management Committee on receiving a complaint or making a complaint against a Member shall, within 14 days of receipt or taking cognizance of the complaint, submit the complaint and also describe the essentials of the charges against the Member to the Disciplinary Board with copy to all Members who are parties to the complaint including the Member complained against.
- 13.2.6 If the Management Committee considers that the complaint against the Member is of a serious nature capable of causing danger to Club property or capable of harming the Club's image or that the continued presence of the said Member in the Club premises may interfere with the conduct of disciplinary proceedings against him, the Management Committee may suspend the said Member at any time pending disciplinary proceedings. A Member so suspended shall not enter the Club or the Club Annex nor be allowed any privileges of membership for the duration of the suspension. The Member will however be liable to pay Club subscriptions for the duration of suspension.
- 13.2.7 Any member of the Management Committee or any Committee or Sub-Committee or Board or holding any other office, elected or appointed at General Meeting or by the Management Committee, who has been referred to the Disciplinary Board and simultaneously suspended under Rule 13.2.6 shall forthwith be relieved from his office until such time that the disciplinary process under this Disciplinary Proceedings is concluded.
- 13.2.8 Any member of the Management Committee or any Committee or Sub-Committee or Board or holding any other office, elected or appointed at General Meeting or by the Management Committee, who has been referred to the Disciplinary Board alone without being simultaneously suspended

under Rule 13.2.6 shall continue to hold his office undisturbed until such time that the disciplinary process under this Disciplinary Proceedings is concluded.

- 13.2.9 Any suspension by the Management Committee under Rule 13.2.6 shall not exceed a maximum period of 60 days and the suspension shall cease and be treated as lifted automatically, after the completion of 60 days of suspension or upon the conclusion of the disciplinary proceedings against the said Member, whichever comes earlier. Unless if the delay in completion of the disciplinary proceedings is caused by the Member complained against in which case the Disciplinary Committee may extend the suspension for a further period of 30 days only.
- 13.2.10 A suspension by the Management Committee under Rule 13.2.6 shall be in writing stating amongst others, the reason for the suspension and shall be served on the affected Member with copy to the Disciplinary Board.
- 13.2.11 A decision by the Management Committee to suspend a Member under Rule 13.2.6 shall be final and shall not be capable of being appealed or challenged at any forum or through any Rule under the Constitution.
- 13.2.12 A suspension pending disciplinary proceedings under Rule 13.2.6 is not a disciplinary penalty imposed by the Club.

13.3 DISCIPLINARY BOARD

- 13.3.1 The Disciplinary Proceedings shall be under the purview of a Disciplinary Board, consisting of a Chairman and five other Disciplinary Board members, who shall all be appointed at each AGM of the Club. The appointment of the Disciplinary Board shall be valid for one term up to the date of the succeeding AGM.
- 13.3.2 A Member should satisfy all of the following conditions to be appointed to the Disciplinary Board:
 - a. Be a Voting Member of the Club for a period of not less than 15 years as on the date of appointment; and
 - b. Should not be an undischarged bankrupt on the date of nomination; and
 - c. Should not have had at any time been imposed with a disciplinary penalty of suspension or expulsion against him by the Club or any other club or society or professional body; and
 - d. Should not have had been imposed with a fine as a disciplinary penalty by the Club or any other club or society or professional body, during the period of two years immediately preceding the date of appointment; and

- e. Should not have at any time served prison sentence of any duration imposed by a competent court of law for any offence under the law; and
- f. Should be capable of performing his duties in the Disciplinary Board.

13.3.3 The proposer for a candidate for appointment to the Disciplinary Board, who shall be a Voting Member, shall be deemed to vouch for the conditions outlined in Rule 13.3.2 in respect of the candidate he proposes. The proposal of the candidate should be seconded by another Voting Member who shall be deemed to equally vouch for the same. Thereafter the proposal shall be put to vote by show of hands with a simple majority prevailing.

13.3.4 A candidate who is not qualified and who offers himself to be nominated for appointment to the Disciplinary Board shall commit an offence and if already elected shall ipso facto forthwith cease to hold the office to which he had been appointed.

13.3.5 No member of the Disciplinary Board may serve for more than two consecutive terms without an intervening break of not less than one term of absence as a Disciplinary Board member.

13.4 DISCIPLINARY COMMITTEE

13.4.1 The Disciplinary Board shall, not later than 14 days of receipt of a complaint from the Management Committee convene a Disciplinary Committee consisting of not less than 3 Disciplinary Board members to hear the complaint. The Disciplinary Board Chairman may at his sole discretion appoint any Member who is qualified under Rule 13.3.2, to sit on a Disciplinary Committee on an ad hoc, case by case basis. The Disciplinary Committee may continue to conclusion its hearing with two members only if one sitting member is unable to continue for any reason whatsoever.

13.4.2 The Disciplinary Committee shall continue to hear up to conclusion any complaint before it notwithstanding that the term of the Disciplinary Committee members constituting the Disciplinary Committee have expired.

13.4.3 The Disciplinary Committee shall in conducting its hearing:

- a. Conduct its proceedings in private.
- b. Follow the principles of natural justice.
- c. Not be bound strictly by any rules of evidence.
- d. Summon before it, by written notice of not less than 5 days, any Member who in its opinion is capable of giving evidence which will assist in the proceedings. A Member who without good reason fails to respond to such a summons shall be summarily dealt with by the

Disciplinary Committee including the imposition of a penalty of either a fine or suspension under Rule 13.4.6, depending on the circumstances of the case. A Member who is imposed such a penalty may appeal to the Appeals Panel.

- e. Take evidence and compel any Member or the Management Committee to produce before it any documents and/or things which in its opinion is connected with the complaint.
- f. Allow representation, on the application of either party before it, by an Advocate & Solicitor or by a Voting Member, of the party's choice.
- g. Should it deem appropriate, continue with its hearing notwithstanding the absence of either one or both of the parties connected to the complaint before it.
- h. To continue the hearing up to conclusion, notwithstanding the withdrawal or non-prosecution of the complaint by the complainant provided that the nature of the complaint is in the opinion of the Disciplinary Committee, to be capable of besmirching the reputation and/or image of the Club.
- i. Complete the hearing without delay and where practicable within 30 days from the date of reference of the complaint to it.

13.4.4 Should a complainant withdraw his complaint for any reason whatsoever or if the complainant should refuse to attend or prosecute at the Disciplinary Committee's disciplinary hearing, the Disciplinary Committee shall, in addition to its general powers under Rule 13.4.3 (h), order that a sum of RM 450 be debited as administrative fee to the complainant's Club account and the sum recovered from the complainant. Should the complainant be the Management Committee, the sum of RM 450 will be billed in equal shares to the personal account of all of the Management Committee members.

13.4.5 The Disciplinary Committee, upon completion of its hearing, shall either decide:

- a. That the complaint against the Member is frivolous or vexatious or has given no cause for any disciplinary penalty against him; or
- b. That the Member is not guilty of one or more of the charges/complaints made against him; or
- c. That the Member is guilty of one or more of the charges/complaints against him.

13.4.6 The Disciplinary Committee shall upon arriving at a decision, order as it deems appropriate under the circumstances:

- a. That the Member be exonerated of all the charges/complaints against him and it be recorded that no disciplinary penalty has been imposed against him; or
- b. That the Member be served a written Warning; or
- c. That the Member be imposed a fine not exceeding RM 2,000; or
- d. That the Member be suspended for a period not exceeding 6 months commencing from the date of implementation of the penalty. A Member so suspended will be prohibited from entering any premises of the Club or the Club Annex nor be allowed any privileges of membership of the Club. The Member will however be liable to pay Club subscriptions for the duration of suspension; or
- e. That the Member be summarily expelled from being a member of the Club.

13.4.7 The Disciplinary Committee shall, not later than 14 days of completion of its hearing, submit its written report to the Disciplinary Board. The Disciplinary Board shall within 7 days of receiving the Disciplinary Committee's report, implement the decision of the Disciplinary Committee taken under Rule 13.4.6 by way of a letter signed by the Disciplinary Board Chairman and sent to the appropriate parties, with copy to the Management Committee. Simultaneously, the Disciplinary Board shall send a copy of the Disciplinary Committee's report to each of the parties, with copy to the Management Committee.

13.4.8 The decision or penalty imposed by the Disciplinary Committee under Rules 13.4.5 and 13.4.6 communicated by the Disciplinary Board pursuant to Rule 13.4.8 shall come into force on the date stated in the letter to the Member. To avoid doubt, the effective date of a penalty of suspension or expulsion shall be the date stated in the relevant letter and the Member concerned shall commence his penalty forthwith.

13.5 **APPEALS PANEL**

13.5.1 A Member who has been found guilty of one or more charges under Rule 13.4.5 or imposed a disciplinary penalty under Rule 13.4.6 may, within 14 days of being notified of his penalty, submit a written appeal against the Disciplinary Committee's decision to the Disciplinary Board, stating his reasons in detail.

13.5.2 An appeal by a Member under Rule 13.5.1 shall not entitle the Member to a stay of the penalty imposed by the Disciplinary Committee. Except where the penalty imposed is the payment of a fine, the collection of the fine shall be automatically stayed pending the outcome of the appeal.

- 13.5.3 The Disciplinary Board shall, not later than 14 days of receipt of the appeal from the Member, appoint an Appeals Panel to be made up of not less than 3 independent Disciplinary Board members to consider the appeal.
- 13.5.4 The Appeals Panel shall commence its deliberation within 14 days of being appointed and complete its deliberations within 30 days of commencing its deliberations unless for good and valid reasons. The Appeals Panel shall not call for nor entertain any evidence in its deliberation and base its decision solely on the Disciplinary Committee's records of inquiry and submissions, either verbal or in writing or both as determined by the Appeals Panel, by both parties. Parties may be represented by an Advocate & Solicitor or a Voting Member.
- 13.5.5 The Appeals Panel shall upon completion of its deliberation, make one of the following orders regarding the appeal:
- a. Leave undisturbed the findings and/or disciplinary penalty imposed by the Disciplinary Committee: or
 - b. Impose lesser disciplinary penalty than that imposed by the Disciplinary Committee for the reason that the penalty imposed by that Committee is too severe given the circumstances of the case; or
 - c. Overrule the Disciplinary Committee's finding of guilt of one or more charges and make consequential orders regarding the disciplinary penalty; or
 - d. Set aside any disciplinary penalty imposed by the Disciplinary Committee on the grounds that the complaint against the Member is not justiciable by the Club or that the complaint is frivolous or petty and undeserving of any disciplinary penalty.
- 13.5.6 The Appeals Panel will submit its appeal report including its order under Rule 13.5.5 to the Disciplinary Board promptly. The Disciplinary Board shall within 7 days of receiving the Appeals Panel's report and order, inform the appealing Member of the outcome of his appeal, with copy to the Management Committee.
- 13.5.7 A decision taken by the Appeal Panel which results in a penalty of either written warning or fine or suspension for any period of time is final and shall not be capable of being appealed or challenged at any forum or through any Rule under the Constitution.
- 13.5.8 A Member who has been imposed the penalty of a fine shall have the sum ordered as a fine debited to his personal Club account and the sum shall thereafter be recovered from him as a sum owing to the Club subject to the relevant provisions of the Constitution.
- 13.5.9 A Member who has been expelled shall be deemed to be persona-non-grata vis-a-vis the Club, with immediate effect.

13.6 SPECIAL EOGM

- 13.6.1 Only a decision taken by the Appeals Panel which results in a final disciplinary penalty of summary expulsion, may be appealed by the expelled Member by requisitioning to the Management Committee to convene a Special EOGM.
- 13.6.2 The requisition for such a Special EOGM shall be filed with the Club Secretary by the expelled Member not later than 30 days from the date on which the Member is notified of the Appeal Panel's final decision. The requisition shall be accompanied by a deposit of RM 4,000 and shall be restricted only to an appeal against the decision of the Appeals Panel.
- 13.6.3 The Management Committee shall within 45 days of the receipt of the requisition convene the Special EOGM so requisitioned.
- 13.6.4 The Management Committee shall reject and not convene the Special EOGM if any Rule in the Constitution has been breached by the expelled Member or the requisition prerequisites of the said Special EOGM have not been met. In that event, the Member shall be informed in writing of the reasons for the rejection and the deposit of RM 4,000 shall be refunded to the Member.
- 13.6.5 The quorum to convene the Special EOGM shall be made up of not less than 80 Voting Members who are in good standing. Should there be insufficient quorum, the commencement of the EOGM shall be postponed for half an hour. If the desired quorum is still not achieved on reconvening, the Special EOGM shall be aborted. Once aborted, no further EOGM of any sort may be requisitioned in regard to the decision of the Appeals Panel to uphold the decision to expel.
- 13.6.6 The only business during the Special EOGM shall be to consider the Appeal Panel's penalty of expulsion and no other business shall be entertained or transacted.
- 13.6.7 The Special EOGM shall be chaired by the Club President or in his absence the Vice President. After the usual preliminaries, the chairman shall read the report of the Appeals Committee made pursuant to Rule 13.5.6; followed by the disciplined Member who shall either himself or by prior permission of the Management Committee through a Voting Member of his choice present his appeal; followed by an opportunity given to the complainant to address the floor if he so wishes. Thereafter the chairman shall direct the floor to vote on any one of the following motions:
- a. Reaffirm the Appeals Panel's decision to expel; or
 - b. Set aside the Appeals Panel's decision to expel; or
 - c. Set aside the Appeals Panel's decision to expel and impose any lesser penalty as the floor deems fit.

- 13.6.8 Voting during the Special EOGM shall be by secret ballot. The procedure for the ballot shall be similar to that adopted during an AGM. A simple majority shall decide. The chairman has no casting vote.
- 13.6.9 Should the vote be in favour of retaining the disciplinary penalty of expulsion, the affected Member will be treated as having been expelled from the initial date of expulsion.
- 13.6.10 Should the vote be in favour of setting aside the disciplinary penalty of expulsion, the affected Member will be treated as having his membership restored forthwith. Such a vote will however not disturb the record of initial expulsion for purposes of determining qualification for nomination for election to any Office in the Club.
- 13.6.11 Should the vote be in favour of setting aside the disciplinary penalty to expel and instead to impose a lesser penalty, the floor shall after the ballot determine by show of hands, the lesser penalty to be imposed. The affected Member will be treated as having his membership restored forthwith and the Disciplinary Board shall impose the penalty so decided, against the Member. Such a vote will however not disturb the record of initial expulsion for purposes of determining qualification for nomination for election to any Office in the Club.
- 13.6.12 A Member who is restored his membership under Rule 13.6.10 or Rule 13.6.11 shall be treated as having his membership continued without interruption because of the expulsion and shall also be liable to pay monthly subscriptions for the period he remained expelled.
- 13.6.13 Should the Special EOGM decide to set aside the penalty of expulsion or to impose a lesser punishment, the Member's RM 4,000 deposit shall be refunded to him in full within 7 days of the decision.
- 13.6.14 Should the Special EOGM be discontinued for any cause after the service of notice of the said Special EOGM or if the penalty of expulsion shall be reaffirmed by the Special EOGM, the expelled Member's deposit of RM 4,000 shall be forfeited to the Club in full.
- 13.6.15 A Member who has prevailing action commenced and sustained against him under these Disciplinary Proceedings and who before completion of the entire process detailed in this Rule 13, at any point commences any legal action, proceedings or process in any forum including a court of law, shall commit a breach of Rule 14

RULE 14 LEGAL ACTION BY MEMBERS

- 14.1 No Member shall commence any legal or other action, proceedings or process in any forum other than as provided under the Constitution, including any court of law, relating to any matter affecting the Club or the Management Committee or the Disciplinary Board or any Sub-committee

and members thereof in, or Club Members or Club employees or his membership rights or conduct or otherwise, prior to having complied with and exhausted all internal actions/remedies provided under the Constitution or Club Bye-laws.

- 14.1.1 Any Member who commences or maintains or causes to commence or maintain any legal or other action, proceedings or process in any court of law or any forum whatsoever relating to any matter affecting the Club or the Management Committee or the Disciplinary Board or any Sub-Committee and members thereof in, or Club Members or Club employees shall ipso facto forthwith cease to be a Member of the Club.

RULE 15 GENERAL

15.1 PROHIBITIONS

- 15.1.1 Amongst others, the following acts are prohibited by all Members and those allowed usage of the Club facilities:
- a. No money or tips or benefits in kind shall be given to any staff member for services rendered or any other cause. The granting of a gift in the form of money or kind to a staff on the occasion of a celebration shall be excluded from this Rule.
 - b. No food of any kind shall be brought into the Club for consumption within the premises except with the permission of a Management Committee member or House Member.
 - c. No wines, liquor and other beverages may be brought into the Club for consumption or for storage unless and until corkage is paid at the rates stipulated by the Management Committee from time to time.
 - d. No staff may be reprimanded or scolded or abused at any time within the Club premises. An expression of displeasure conveyed in moderate terms on unsatisfactory services rendered shall be excluded from this Rule.
 - e. No Club property shall be defaced or willfully or recklessly damaged or taken out of the Club without the express permission of the Management Committee.
 - f. No animal or bird or other creature may be brought into the Club premises.
 - g. The Club address shall not be used for purposes of any business ventures by any Member.
 - h. No music or videos shall be played within the Club premises by any means or medium whatsoever, audible to other Members, unless with the express permission of a Committee Member or the House Member.

- i. No notice may be displayed in the Club notice board or any other receptacle within the Club premises without the express permission obtained from the President or Vice President or House Member. The Club Managers displaying notices in the performance of their duties are exempt from this Rule.
- j. No act which is against the laws of the country may be committed within the precincts of the Club.

15.2 SERVICE OF NOTICES

- 15.2.1 All notices to be served on Members by the Club shall be treated as duly served if such notice is sent by letter posted by ordinary mail plus registered mail or by hand delivery alone to the Member's correspondence address registered with the Club Secretary or by proof of the Member having collected the letter at the Club's reception desk.
- 15.2.2 The onus shall always be on a Member to update in writing his correspondence and home address with the Club Secretary.

15.3 CLUB BUSINESS HOURS

- 15.3.1 The Club shall ordinarily be open daily from 7.00 am up to 12.00 midnight.
- 15.3.2 The Club shall ordinarily be opened on Fridays, Saturdays and on the eve of Public Holidays observed in Ipoh from 7.00 am up to 2.00 am.
- 15.3.3 Five or more Voting Members who are within the premises of the Club may request that the Club be not closed at the stipulated time under Rules 15.3.1 or 15.3.2 and instead be extended up to 3.00 am without having to pay any fee.
- 15.3.4 Any one Voting Member who is within the premises of the Club may request that the Club be not closed at the stipulated time under Rules 15.3.1 or 15.3.2 and instead be extended up to 3.00 am provided that he undertakes to pay a fee of RM 100 per hour or part of an hour so extended. The Member who requested the extension shall have his Club account automatically debited with the relevant fee.

15.4 AMENDMENT TO CONSTITUTION

- 15.4.1 No amendments, deletions or additions may be made to the Constitution except at a General Meeting by way of resolution and with the concurrence of not less than two-thirds of the Voting Members who voted for the relevant resolution at the said General Meeting.
- 15.4.2 Any amendments, deletions or additions made to the Constitution shall have effect and come into force on the day it was adopted and approved at a General Meeting.

ATTACHMENT

1. Flag



2. Emblem



3. Badge



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